



FORWARD PLAN

1 September 2020 - 3 January 2021

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
ALPHABETICAL LIST OF ENTRIES

ITEM	PAGE NO
Air Quality - Annual Status Report 2020	18
Business Grants Update Report	17
Communal Areas Policy (Housing Owned Land)	35
Covid Recovery Skills Strategy and communication plan	11
*CYC Renewal and Recovery Strategy update	23
Food Service Plan 2020-21	15
*Fulford School Phase 2 Expansion	24
Garden Assistance for CYC Tenants	34
Homeless Review 2019-20	28
Make it York Service Level Agreement	29
NSLC Commercial proposals	31
Organisational Development (OD) Plan	33
Progress towards determining all outstanding DMMO applications	7
Project Executive Fee Level	30
Q1 20-21 Capital Programme Monitor	22
Q1 20-21 Finance and Performance Monitor	21
Quarterly Economic Update	13
Review of Enforcement Activity	14
Street Works – Changing from noticing to a permitting scheme	20
Sufficiency Duty Report	19
Targeted financial support for people living in Council homes	10
The Business and Planning Act 2020 – consequences and implementation	6
Tourism Marketing - delivering the Autumn Schedule	16
Traffic Management Order Waiting Lists	9

ITEM	PAGE NO
*Update on Castle Gateway and business case review	25
*Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build	26
Winter Gritting Cycle Trial Analysis	8

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 01/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: The Business and Planning Act 2020 – consequences and implementation

Description: Purpose of Report: To consider provisions of the recent The Business and Planning Act 2020, which received Royal Assent on 22 July 2020 with publication by government on 25 July 2020.

The Executive Member is asked to consider the consequences and implementation of The Business and Planning Act 2020 and the implications for the city of York.

This item will now be considered on the 1 September 2020, to allow for time to consider the government's recently issued planning consultation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Becky Eades, Head of Development Services, Michael Slater, Assistant Director Planning and Public Protection

becky.eades@york.gov.uk, michael.slater@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All the relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Progress towards determining all outstanding DMMO applications

Description: Purpose of report: for the Executive Member to be informed of the progress made so far in determining all the outstanding DMMO applications in accordance with the Local Government Ombudsman's findings.

The Executive Member will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not applicable.

Process: No consultation is required other than with internal officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Winter Gritting Cycle Trial Analysis

Description: Purpose of report: To provide feedback and analysis of how the treatment and delivery of winter protection to the selected off road cycle network performed for the winter season 2019/20. The report will highlight the number of treatments carried out and the associated cost of the trial.

The Executive Member will be asked to consider if the trial is to continue into the 2020/21 season and approve the level of funding required to sustain the service.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Bill Manby, Commercial & Business Delivery Manager

bill.manby@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All th relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 08/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Traffic Management Order Waiting Lists

Description: Purpose of report: To advise on the likely cost of dealing with the items on the waiting lists and seek guidance on which items to prioritise.

The Executive Members will be asked to approve the following:
Approve advertising TRO's to aid cycle movement.
Approve the removal of redundant TRO's.
Approve further investigation for potential new TRO's.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Statutory consultees, Ward members, Parish Councils and where appropriate adjacent property owners

Process: Statutory Traffic Regulation Order process

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 15/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Targeted financial support for people living in Council homes

Description: Purpose of Report: To propose the creation of a fund to allow targeted financial grants based on an assessment of individual need to people living in council homes experiencing financial hardship due to the CV19 pandemic. It would relate only to rent payments and will be paid to rent accounts. Will be run alongside existing financial and other help provided by the Council and partners.

The Executive Member is asked to approve the creation of the hardship fund and agree the criteria for administering it.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Denise Craghill

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Developed through discussion by the Recovery Group, Cllr Craghill and Cllr Ayre

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Covid Recovery Skills Strategy and communication plan

Description: Purpose of report: To provide details about the development and implementation of a city skills strategy. The report will focus on the emerging and short term actions needed to respond to the immediate economic impact of Covid-19 on employment. The report will also outline the medium and long term strategy to support future skills to support economic development. The report will describe the proposed governance structure for the city skills strategy.

The Executive Member will be asked to adopt and support the actions outlined in the Covid Recovery Strategy and communications plan. The Executive member will be asked to support and approve the governance structure for the city skills strategy.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education,
Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Children, Education and Communities,
Corporate Director of Economy and Place

Contact Details:

Maxine Squire, Assistant Director, Education and Skills, City of York Council
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process:

A series of 12 sector roundtable meetings have taken place to understand the challenges and opportunities that Covid19 has created for key employment sectors in the city. The Higher York Board has been consulted about the development of the Covid Recovery Skills Strategy.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Quarterly Economic Update

Description: Purpose of report: To update the Executive Member on York's economic performance.

The Executive Member will be asked to note the content of the report and confirm:

- the revised arrangements with Make It York to reflect covid-19 response
- a detailed action plan for the 1 year Business Support plan agreed by Executive
- Inclusive Growth Fund allocations

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Enforcement Activity

Description: Purpose of report: There will be three individual reports which enable the Executive Members to review the formal enforcement action as well as the surveillance activity undertaken in 2019-20 by:-

- Planning
- Public Protection (Environmental Health, Trading Standards and Licensing) as well as the National Trading Standards Regional Investigation and National Trading Standards eCrime teams
- Housing Services and Community Safety

The Executive Member will be asked to approve the report in order to provide a review of the enforcement activity undertaken in 2019-20 in accordance with the council's enforcement policy, and to meet the requirement of the surveillance commissioner for Member oversight of surveillance activity.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning,
Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Matthew Boxall

matthew.boxall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: All the relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Food Service Plan 2020-21

Description: Purpose of report: to seek approval for the council's Food Service Plan for 2020-21 in compliance with the requirements of the Food Law Code of Practice.

The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Economy and Place

Contact Details: Anthony Dean, Principal Environmental Protection Officer

anthony.dean@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A - The plan accords with the specific guidelines prescribed in the Food Law Code of Practice. Relevant Officers and Members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 22/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Tourism Marketing - delivering the Autumn Schedule

Description: Purpose of Report: to updates the Executive Member about the Council and Visit York progress following the Executive's approval of the Council funded tourism marketing strategy.

The Executive Member will be asked to confirm of the proposals for working with partners to develop Covid-19 safe events and experiences to encourage visitors (including residents) into the city during early evenings throughout September to December 2020.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Economy and Place

Contact Details:

Claire Foale, Head of Communications

claire.foale@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultation has been through MIY facilitated roundtable discussions and meetings with the tourism / leisure sector.

Consultees: Attractions, the BiD, Retail Forum, Indie York and HAY

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 24/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Business Grants Update Report

Description: Purpose of Report: to present the success in delivering grant and business rate relief to support local businesses during the Covid-19 pandemic.

Executive Members are asked to note the value, number of awards made and success in delivering the support quickly and spending of the budgets in full.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Deputy Chief Executive

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 24/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Air Quality - Annual Status Report 2020

Description: Purpose of report: To update the Executive Member on the status of air quality in York and actions to improve it.

The Executive Member will be asked to note the contents of the report, including the continuing trend in air quality improvements in York.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment and Climate Change

Lead Director: Corporate Director of Economy and Place

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: The Annual Status Report has previously been approved by DEFRA.

All relevant members and officers are consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date: 29/09/20

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sufficiency Duty Report

Description: Purpose of Report: to set out the Local Authority Sufficiency Duty Strategy for Looked After Children and sets out how the local authority and its partners will work together to provide the best environments for children in care and care leavers over the next three years.

Wards Affected: The Executive Member is asked to approve the Local Authority Sufficiency Duty Strategy for Looked After Children.
All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Simon Fisher

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Sufficiency Duty Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Street Works – Changing from noticing to a permitting scheme

Description: Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

Wards Affected: All Wards

Report Writer: Helene Vergereau **Deadline for Report:** 13/04/20
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Economy and Place
Contact Details: Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Street Works – Changing from noticing to a permitting scheme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 20-21 Finance and Performance Monitor

Description: Purpose of Report: to provide an overview of the councils overall finance and performance position at the end of Q1 20-21.

The Executive is asked to note and approve the report.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 21/09/20
Lead Member: Executive Member for Finance and Performance
Lead Director: Corporate Director of Customer and Corporate Services
Contact Details: moderngov Administrator - Please do not delete, Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 20-21 Finance and Performance Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q1 20-21 Capital Programme Monitor

Description: Purpose of Report: to provide overview of the councils overall capital programme position at the end of Q1 20-21.

Wards Affected: The Executive is asked to note and approve the report.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 21/09/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Q1 20-21 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: CYC Renewal and Recovery Strategy update

Description: Purpose of Report: provides an update on activities both directly in response to Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activity for this year.

Wards Affected: All Wards

Report Writer: Will Boardman **Deadline for Report:** 21/09/20

Lead Member: Councillor Keith Aspden

Lead Director: Deputy Chief Executive

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: CYC Renewal and Recovery Strategy update

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Fulford School Phase 2 Expansion

Description: Purpose of report: To seek approval of the budget for expansion at Fulford School including demolition, new build, refurbishment and improvements to vehicular access on site to accommodate a 300 Planned Admission Number (PAN).

The Executive are asked to approve the budget for expansion including demolition, new build, refurbishment and improvements to vehicular access on site to accommodate a 300 Planned Admission Number (PAN) at Fulford School from September 2022.

Wards Affected: Fulford and Heslington Ward

Report Writer: Alison Kelly
Lead Member: Executive Member for Children, Young People and Education
Lead Director: Corporate Director of Children, Education and Communities
Contact Details: Alison Kelly, Policy and Planning Officer

Deadline for Report: 17/09/20

alison.kelly@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process: South York Partnership Multi Academy Trust
A number of consultations are taking place, including and in addition to the planning process. These consultations will involve local residents and other interested parties.

Consultees:

Background Documents: Fulford School Phase 2 Expansion
Fulford School Phase 2 Expansion

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 01/10/20

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Update on Castle Gateway and business case review

Description: Purpose of Report: to update on the progress of the Castle Gateway project and review the impact of Covid-19 on the business case and delivery strategy.

The Executive will be asked to consider the impact of Covid-19 on the project and agree any necessary changes to the business case and delivery strategy.

Wards Affected: All Wards

Report Writer: Andy Kerr **Deadline for Report:** 17/09/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Economy and Place

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: The Castle Gateway remains part of the ongoing My Castle Gateway public engagement and is guided by the Castle Gateway Advisory Group. The detailed business case review is however a technical exercise that has been conducted by relevant officers with support and commercial advice from external consultants.

The ongoing business case review will also be considered in advance of Executive at Customer and Corporate Services Scrutiny Management Committee on 7 September.

Consultees:

Background Documents: Update on Castle Gateway and business case review

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 22/10/20

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

Description: Purpose of Report: to update the Executive on progress made on the Housing Delivery Programme since the last Executive approval in September 2019. The report will then go on to seek a capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as seeking permission to release a number of smaller sites for self-builders.

The Executive are asked to approve the allocation of some of the Housing Delivery Programme capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as selling a number of smaller sites for self-builders.

Wards Affected: All Wards

Report Writer: Michael Jones

Deadline for Report: 12/10/20

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Michael Jones

michael.jones@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Significant public and other stakeholder engagement in the development of plans for the former Duncombe Barracks and Burnholme sites. Close working across the council with colleagues in adult social care, public health, housing, highways, planning, legal, and education.

Consultees:

Background Documents: Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2019-20

Description: Purpose of Report: To provide an overview of last year's operation and performance against targets within homeless services within the context of the Homeless Strategy 2018-2023. Targets for the current financial year.

The Executive Member is asked to approve the report, noting the progress made, the complications of the Covid pandemic and agree to targets for the current financial year.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Denis Southall

denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: This is an overview of last year's performance against targets regarding homelessness no formal consultation has been undertaken.

Consultees:

Partner agencies have provided stats and information

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

01/09/20

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Make it York Service Level Agreement

Description: Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Corporate Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Children, Young People and Education

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Project Executive Fee Level

Description: Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Children, Young People and Education

Lead Director: Corporate Director of Children, Education and Communities

Contact Details: Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Education Finance

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: NSLC Commercial proposals

Description: Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

Wards Affected: All Wards

Report Writer: Paul Forrest **Deadline for Report:** 13/04/20

Lead Member: Executive Member for Finance and Performance

Lead Director: Corporate Director of Customer and Corporate Services

Contact Details: Paul Forrest

paul.forrest@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: NSLC Commercial proposals

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Organisational Development (OD) Plan

Description: Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

Wards Affected: All Wards

Report Writer: Trudy Forster **Deadline for Report:** 13/04/20

Lead Member: Executive Leader (incorporating Policy, Strategy and Partnerships)

Lead Director: Deputy Chief Executive

Contact Details: Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Series of interactive meetings and workshops held
Consultation with CMT members, Executive members, CYC staff,
CCS Scrutiny Committee and Trade Unions

Consultees:

Background Documents: Organisational Development (OD) Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Garden Assistance for CYC Tenants

Description: Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Health, Housing and Adult Social Care

Contact Details: Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation, policy development and discussion sessions.
Consultees: staff, Cllrs, people living in council homes and leaseholders.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Communal Areas Policy (Housing Owned Land)

Description: Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Health, Housing and Adult Social Care

Contact Details:

Ruth Abbott

ruth.abbott@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Targeted consultation, discussion of draft policy and process.
Consultees: staff, cllrs, people living in council homes and leaseholders

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: